

## Mentoring skills for the workplace

### Overview

Good mentoring supports learners to maximise learning outcomes. It is crucial to the success of workplace training schemes and helping to embed learning gained from training courses.

This course gives insights and introduces practical tools for supporting learners to extract the maximum benefit from learning.

The main themes for the day are:

- What is mentoring?
- The learning cycle
- Goal setting
- Tools and techniques
- Practicing the use of tools

### Course objectives

By the end of the course delegates should:

- Understand the purpose of mentoring and its key attributes
- Have an awareness of the learning cycle and its application
- Be able to apply mentoring tools to assist learners

### Intended for

For beginners to mentoring and those with a little mentoring experience who wish to extend their understanding and capability.

For organisations contemplating improvements in their coaching culture.

This course is an introduction to the subject and is unlikely to be suitable for experienced mentors. Our course "Coaching and mentoring techniques" may be more suitable.